

Policy and Performance Advisory Committee 30 November 2023



Time and venue:

5.00 pm in Room 209/210 Marine Workshops - Marine Workshops, Railway Quay,
Newhaven, East Sussex, BN9 0ER

Membership:

Councillor Christine Brett (Chair); Councillors Janet Baah (Deputy-Chair)
Ciarron Clarkson, Graham Clews, Ezra Cohen, Paul Davies, Nikki Fabry, Paul Keene,
Imogen Makepeace, Paul Mellor and Daniel Stewart-Roberts

Quorum: 3

Published: Wednesday, 22 November 2023

Agenda

1 Minutes of the previous meeting (Pages 5 - 12)

2 Apologies for absence

3 Declarations of Interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

4 Urgent Items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972. A Supplementary Report will be circulated at the meeting to update the main Reports with any late information.

5 Written Questions from Councillors

To deal with written questions from councillors pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution).

POLICY INPUT AND DEVELOPMENT

6 Requested reports due for consideration by the Cabinet on 7 December 2023 (Pages 13 - 18)

- (a) Draft Medium Term Financial Strategy 2024/25 to 2027/28 (Pages 19 - 36)**
Report of the Director of Finance and Performance.
- (b) Revenue & Capital Financial Monitoring Report Quarter 2 2023-24 (Pages 37 - 54)**
Report of the Director of Finance and Performance.
- (c) Portfolio progress and performance report 2023/24 - Quarter 2 (Pages 55 - 66)**
Report of the Director of Finance and Performance.
- (d) Local Council Tax Reduction Scheme 2024/25 (Pages 67 - 70)**
Report of the Director of Service Delivery.
- (e) Council Tax Discounts and Premiums (Pages 71 - 82)**
Report of the Director of Finance and Performance.
- (f) Council Tax Base and Non-Domestic Rates income for 2024/25 (Pages 83 - 92)**
Report of the Director of Finance and Performance.

PERFORMANCE REVIEW

- 7 Updates and Reports from the Policy and Performance Advisory Committee Work Programme.**

 - (a) Petition - 'To Return Lewes Farmers Market Back to Cliffe Precinct' (Pages 93 - 104)**
- 8 Forward Plan of Cabinet Decisions (Pages 105 - 128)**
To receive the Forward Plan of the Cabinet.
- 9 Policy and Performance Advisory Committee Work Programme (Pages 129 - 132)**
To receive the Policy and Performance Advisory Committee Work Programme.
- 10 Date of Next Meeting**
To note that the next meeting of the Policy and Performance Advisory Committee is scheduled to be held on Thursday 25 January 2024 at The Marine Workshops, Railway Quay, Newhaven, East Sussex, BN9 0ER.

Information for the public

Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has a hearing loop to help people who are hearing impaired. If you would like to use the hearing loop please advise Democratic Services (see below for contact details) either in advance of the meeting or when you arrive so that they can set you up with the relevant equipment to link into the system.

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Filming/Recording:

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for councillors

Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address:

A member of the Council may ask the Chair of a committee or sub-committee a question on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that Committee or Sub-Committee.

A member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

Other participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01323 410000

Council website: <https://www.lewes-eastbourne.gov.uk/>

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